



## MY RE-EMPLOYMENT CHECKLIST

Congratulations! You are one step closer to your next career. Please bring this checklist with you to help navigate through your RESEA appointment. We are looking forward to working with you!

### Part One

- Michigan Works! Orientation**  
Learn about how West Michigan Works! can help you including information on upcoming employer events, high demand careers, training scholarships and career services.
- WorkReady**  
Take a short assessment to see how your work ready skills stack up against what employers are looking for. West Michigan Works! offers workshops designed to help bring important employability skills to your job search.
- Work Search**  
Review your current job search in MiWAM with a West Michigan Works! Career Navigator.

### Part Two

- Re-employment Plan**  
A West Michigan Works! Career Coach will work with you to develop an individual strategy focused on getting you back to work sooner.
- 2 hours of Re-employment Services**  
Complete meaningful re-employment services that meet your individual needs.

### Part Three

- Schedule a Second Appointment**  
A second appointment can take a deeper dive into career exploration and keep you connected with employment opportunities. You and your career coach will decide together what next steps might be right for you.